

College Professional Development & Leadership Committee Agenda

3/07/2017

3:00 pm to 5:00 pm

College Center, Distance Learning Conference Room

***Committee Mandate:*** *To promote, coordinate, recommend, and support the creation and delivery of professional development and leadership programs that increase the effectiveness of our institution and the satisfaction of our employees.*

1. **CALL TO ORDER**
	1. Roll Call

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| **Present** | **Members** |
|  | Bob Nash, Co-chair, Associate Dean, Distance Learning & Prof. Development |
|  | Cheryl Chapman, Co-chair, Academic Senate Representative |
|  | Mitchell Alves, Faculty Success Center Coordinator |
|  | Judy Garvey, MECTBD Administrator Representative |
|  ABS | Elaine Hill, Classified Senate Representative |
|  | Ken Leighton, Academic Senate Representative |
|  | Dorothy McCollom, Classified Senate Representative & Committee Support |
|   | Renate Akins, Director of HR |
|  ABS | Araba Mensah, Classified Senate Representative |
|  | Randall Warwick, Academic Senate Representative |

* 1. Welcome
	2. Adoption of Agenda
	3. Approval of Minutes: 2/07/2017
1. **SPECIAL REPORTS & UPDATES**
	1. None
2. **ACTION ITEMS**
	1. None
3. **STANDING REPORTS**
	1. Cornerstone Update – Renate
	2. Faculty Success Center (FSC) Update – Cheryl
4. **DISCUSSION ITEMS**
	1. All-College Spring Workshop Update (April 14, 2017)
		1. Canvas – General Information for Classified
		2. SharePoint – General Information for Classified
		3. Onboarding
	2. Daniel Pittaway’s Request ($1,500) for Mini-Workshop on “Growth Mindset and Habits of Mind”
	3. Elizabeth Horan’s Request ($500) for Mini-Workshop titled “Creating Faculty Webpages with the Canvas ePortfolio”
5. **ANNOUNCEMENTS** (1-2 minutes per)
	1. Next Meeting, April 4, 2017 at 3:00 pm
6. **ADJOURNMENT**